

Code of Conduct for students

S.K.E.SOCIETY'S

Rani Parvati Devi College of Arts & Commerce **Belagavi**

- Every student shall wear college uniform with dignity & should wear their identity cards inside the campus daily
- The college expects students of both sexes to foster a healthy and decent relationship with respect for each other both on campus and off campus.
- Any behaviour contrary to this spirit is deemed unlawful and punishable.
- During leisure hours, students are advised to use the library.
- Students shall move from one classroom to another or get out of the classroom in an orderly manner without making any noise.
- Students should stay away from any anti social activities.
- Without the permission of the Principal, Students are not permitted to circulate any printed materials or pamphlets.
- Ragging in any form is a serious offence and it will be dealt with severely.
- Visitors are not allowed to meet the students in the classrooms.
- Students should take care of their belongings. The institution will not be responsible for any loss.



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Code of Ethics for Principal

The Principal of an Institution should always be honest, fair, objective, supportive, protective and law abiding. Besides, the following traits are expected from the Principal.

He / She has to

- Chalk out a policy and plan to execute the vision and mission.
- Inculcate research development activities.
- Ensure that the staff and students are aware of rules, policies and procedures laid down by the college and enforce them fittingly.
- Recommend and forward communication to the authorities.
- Monitor, manage and educate the administration of the institution and take remedial measures / actions based on the stakeholder's feedback.
- Execute any other qualitative and quantitative work for the welfare of the institution.
- Listen to the student's ideas and set a supportive tone.
- Be fair in the disciplinary actions for all the members of faculty, non-teaching staff and students.
- Empower all his/her staff and students to reach their maximum potential.
- Carry himself / herself with the highest integrity and he/she has to exhibit outstanding and strong leadership skills.



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Code of Ethics for Teachers

Teaching is a noble profession. It shapes the character, caliber and future of an individual. He / She can inspire, hope, ignite them and instill a love of learning among the students.

The teachers have to,

- Report to duty in time.
 - Be in proper prescribed dress code and wear identity badges.
 - Adhere strictly to the rules and regulations of the college.
 - Remain on duty during college hours.
 - Respect and maintain the hierarchy in the Administration.
 - Maintain honesty, integrity, fairness in all activities.
 - Exercise self-discipline and restrain at all times and deal positively with staff, students and the general public.
 - Uphold the honour and dignity of the teaching profession.
 - Provide an innovative and quality education to pupils.
 - Be impartial and indiscriminative against students.
 - Interact with the students in a friendly manner.
 - Abide by the rules and regulations of the institution.
 - Abide by the procedures to ensure student's safety.
 - Collaborate with fellow teachers.
 - Be responsible and interact positively with parents and other stakeholders in educating the students.
 - Be good counselors and facilitators.
- Help, guide, encourage and assist students in their learning.



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Code of Conduct for Administrative staff

The following traits are expected from the Non-teaching staff.

He / She must

- Report to duty in time.
- Follow dress code and wear identity badge
- Remain on duty during college hours.
- Adhere strictly to the laws and regulations of the college.
- Respect and maintain the hierarchy in the Administration.
- Maintain honesty, integrity, fairness in all activities.
- Exercise self-discipline and restrain at all times and deal positively with staff, students and the general public.
- Must not divulge official secrets, mutilate, destroy, conceal, alter or forge official documents / receipts.
- Must not intercept or misappropriate college money.
- Must not be absent from duty without official approval or approved sick leave.